

50th New Hampshire Camping & RV Show

March 14 – March 16, 2025



The Hampshire Dome, 34 Emerson Road, Milford, NH

Exhibitor Packet

Presented by the
New Hampshire Campground Owners' Association

PO Box 1074
Epsom, NH 03234
Tel 603-736-5540

nhcampingshow@gmail.com



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Greetings:

On behalf of the New Hampshire Campground Owners' Association, it is my pleasure to welcome you to the New Hampshire Camping and Recreational Vehicle Show. Please review the Exhibitor Manual and share it with your staff prior to the show. If you require assistance not listed in the manual, our show staff and volunteers cannot make changes during the event, please contact me in advance.

This exhibitor information packet includes:

Dealers

- IMPORTANT Vehicle requirements - please note requirements for tires, hitches, holding tanks, and jack stands.

For all Vendors:

- Venue & Show Hours
- Parking options for Exhibitors & Attendees
- Electrical requirements (including order deadlines)
- Safety requirements
- Show Floor Plans
- Move-in schedule
- Directions to FREE Parking and Shuttle from Cirtronics, Milford
- Hotel Information

Décor services are provided by Special Events of New England. They provide tables/ covers, chairs, and other décor. Reach out to them directly and identify yourself as a vendor of the New Hampshire Camping & Recreational Vehicle Show. *Note - The company does not offer some of the additional options that you might find with larger companies, such as carpets, etc. The dome floor is artificial turf. Special Events of New England (603.624.8389)

Thank you for joining us at the 50th Annual New Hampshire Camping & Recreational Vehicle Show. If I can be of assistance, please let me know.

Jeremy Sprince
Executive Director/Show Manager
New Hampshire Campground Owners' Association

SHOW HOURS

Friday, March 14 (1:00 pm - 7:00 pm)
Saturday, March 15 (10:00 am - 8:00 pm)
Sunday, March 16 (10:00 am - 4:00 pm)

The building will open for exhibitors on Friday at 8 am, Saturday at 9 am and Sunday at 9 am. Please plan accordingly, **buildings will be cleared and closed each night 30 minutes after show closing as required by the venue.**

IMPORTANT: Exhibitors MUST BE SET UP IN FULL by 10am on Friday, March 14 in time for the FIRE DEPARTMENT INSPECTION that starts promptly at 11am.

** Once the inspection has begun exhibitors will NOT be allowed to set up.

PARKING

Parking for Exhibitors is available in the lot behind the Hampshire Dome. Parking passes will be distributed during the setup check in. The parking pass must be visible in front window of vehicle. Any vehicles without a pass may be towed without notice at owner's expense. This lot is for use by Exhibitors only for Friday - Sunday during show hours, no overnight parking is allowed. This is an effort to allow attendees (your customers) to park conveniently at the venue.

RV's, Trailers, Utility Trailers Please utilize the parking at your hotel or contact show management in advance to make arrangements for parking if you need access to your products for sale during the show.

Parking at the Hampshire Dome is for paid attendees (your customers).

Advertising is designed to have attendees use the FREE parking and shuttle. Accessible Parking Spaces for those with Official Accessibility license plates/hanging cards will be made available to attendees. Parking directly in the Hampshire Dome lots will be for attendees.

Parking Attendants are VOLUNTEERS offering their time to help make the show a success. Please be considerate and kind to them. If you have questions or concerns regarding parking, please see the show manager.

INSURANCE

At the NH Camping & Recreational Vehicle Show you are responsible for the space allotted to you. Consequently, be sure to have all insurance certificates in force and updated to cover the dates of the Show for your protection. It is very easy for most insurance companies to add a binder to your policy for the run of the Show. If there are damages to the building, or its property, attributable to you, it is your responsibility to reimburse the Hampshire Dome. If your certificate of insurance, per the Show contract, is not received by NeHaCa, you will not be permitted to set up for the Show.

ON SITE FOOD OPTIONS

The Hampshire Dome has a small restaurant with hot food and sandwich options.
No outside foods allowed during show hours.

RV DEALERS

- **Move in schedule is attached. It is extremely important that you are moved in during those hours as there is little room for flexibility.**
- Bulk space square footage includes room for stairs and slide-outs. No part of any equipment can extend into the aisle. **The Milford Fire Department will strictly enforce this requirement.**
- ALL Recreational Vehicles being displayed must be **NEW 2024/2025, non-rental, never-before-used**. Any dealer found bringing in used equipment will be asked to leave immediately.
- **ALL PROPANE TANKS MUST BE REMOVED BEFORE ENTERING THE BUILDING.**
- Any vehicle within the building must have the battery disconnected, fuel tanks should have no more than a 1/8 of a tank of fuel and fuel caps must be locked. Any fuel tank unlocked must be secured with duct tape.
- All dealers will turn off circuit breakers in trailers and motorhomes, except those powering lights. This eliminates the possibility of customers turning on air conditioners and microwaves and damaging the equipment or tripping the breakers.
- ***Dealers must bring a block of wood for use under all trailer hitches and jacks.***
- ***All tires must be placed on plywood.***

All recreational vehicles being displayed must be clean and free of dirt, ice, snow or water before entering the Hampshire Dome. Any vehicles that cause damage to floor or field surfaces resulting in cleaning issues will be the responsibility of Exhibitor. Exhibitor is responsible to verify all holding tanks on units are securely closed prior to entering the building.

IMPORTANT: VEHICLES/RV UNITS MAY UTILIZE THE CIRTRONICS OFFSITE LOT AND AROUND THE PERIMETER OF THE HAMPSHIRE DOME FOLLOWING THE CLOSE OF THE SHOW. THE LOTS MUST BE EMPTIED BY MONDAY MARCH 17 AT NOON.

We want to advertise your products prior to the show. Email details and photographs of units you will be exhibiting to nhcampingshow@gmail.com and we will post your products on the New Hampshire Camping & Recreational Vehicle Show Page.

Show Management understands selling units and sealing the deal is the goal of all dealers however we are NOT contracted to be in the building after hours. If the venue staff is required to stay late there may be additional fees that are the responsibility of exhibitor. Please remind your staff that buildings will close 30 minutes after the show ends.

Friday, March 14 / 1:00 pm - 7 pm
Saturday, March 15 / 10:00 am - 8 pm
Sunday, March 16 / 10:00 am - 4 pm

ALL EXHIBITORS

Electrical - must be ordered with the New Hampshire Camping & Recreational Vehicle Show by March 10.

If you have any questions concerning use of electrical devices, cords, power strips etc. please contact the Show Manager by Thursday, March 13. The final show inspection by Milford Fire Department starts at 11am on March 14, all displays must be completely set up before the inspection starts.

- Orders not placed prior to March 10 will not be guaranteed availability.
- All electrical devices must be unplugged or disconnected each evening.
- All extension cords shall be appropriately sized for the intended use. Extension cords shall be a minimum 14-gauge and grounded. The use of light weight extension cords less than 14-gauge or "zip cords" is prohibited.
- All extension cords that are run within a means of egress or public way shall be secured and protected using an approved means, such as treadle, "yellow jackets", or trenches. Contact show management for approval.
- Extension cords shall serve only one appliance or fixture, unless appropriately sized and in conjunction with an approved multi-appliance distribution center with overload protection. The current capacity of the supply cord shall be not less than the rated capacity of the appliance(s) or fixture(s).
- Only UL-listed overload protected power distribution strips may be used for additional outlets.
- Power distribution strips connected in series "daisy-chained" are prohibited.
- Cube Taps, "Y" Taps, and "W" Taps are permitted, when approved by the event electrician, to supply electricity to a maximum of 3 electronic appliances and when connected directly or by a single extension cord to an approved power distribution strip. The combined amperage usage shall not exceed the rating of the tap adapter, extension cord, or power distribution strip.
- All electric drops should be pre-booked and pre-paid. If you find you need additional electricity upon arrival at the Hampshire Dome you must pay for the drop prior to installation.
- Use of electric heaters or like equipment is prohibited.

Decor:

- All tablecloths, backdrops, flags, etc. must be flame retardant. If not, or if you are unsure, please do not bring them into the Hampshire Dome.
- No wood chips or bark is allowed.
- No signs, banners, etc. can be taped, tacked, nailed, stapled or otherwise attached to any wall, post or painted surface. No signage can be posted outside of your booth/bulk area.
- There can be no plants, chairs, flags, etc. extending beyond the boundaries of your booth/bulk space.
- Exhibitors must remain within the space of their booth and may not solicit in the isles or other areas of the Venue.

Safety:

- **VENUE EXIT DOORS ARE FOR EMERGENCY ONLY. IT IS A SAFETY HAZARD TO OPEN EXIT DOORS UNLESS THERE IS AN EMERGENCY.**
- Walkways must remain clear at all times.
- **ALL PROPANE TANKS MUST BE REMOVED BEFORE ENTERING THE BUILDING.**
- Any vehicle within the building must have the battery disconnected, fuel tanks should have no more than a 1/8 of a tank of fuel and fuel caps must be locked or secured with duct tape.
- All appliances must be unplugged or disabled.
- All Hampshire Dome exits must remain free and clear at all times.
- All fire alarm pull stations and fire extinguishers must be visible
- All aisles are to be at least 10ft wide and remain free and clear at all times
- All vendors must stay within their designated booth/bulk area and no part of their booth/equipment shall

extend into fire lanes/aisles/exits

- **NO OPEN FLAMES OF ANY KIND ARE PERMITTED**
- **NO FLAMMABLE LIQUIDS OF ANY KIND ARE ALLOWED**
- **THERE IS NO SMOKING PERMITTED WITHIN THE HAMPSHIRE DOME**

Exhibitor Passes:

- All Exhibitors must check in at the Information Table located in the Main Entrance of the Hampshire Dome building upon arrival. Exhibitors will be issued a badge that will be worn throughout the duration of the show. Anyone without an Exhibitors pass will be required to pay entry fees.
- 10X10 Booths will be issued 4 Exhibitor Passes. Bulk Spaces will be determined based on space reserved.
- Badges can be picked up at the Show Information Booth.
- The information booth will hold "Will Call" badges for exhibitor employees.

Miscellaneous:

- All booth and bulk exhibits must be staffed at all times during the show.
- All exhibitors will be given an equal opportunity, within the bounds of professional courtesy, to exhibit their product(s) or service(s).
- Exhibitors will have the right to take orders and make sales, as well as distribute brochures and other printed matter only from the booths occupied by them as per this contract. No sales or advertising of matter other than that designated by this contract will be permitted. All aisle space belongs to the association; no exhibits or advertising will be allowed to extend beyond the space allotted to the exhibitor.
- Costumes and unusual promotional garb are prohibited except within the exhibitor's assigned space. Unnecessary noise, loud shouting, use of noisemakers of any sort and music will not be permitted. No other activities i.e. face painting, raffles, etc. are permitted without written permission from the Show Manager.
- Helium Balloons are not allowed in the Hampshire Dome, no confetti, no duct tape on field
- Exhibitors should be considerate of neighboring spaces and not block the view of their neighbor from the aisle.

Satisfaction and a pleasant experience for all Exhibitors and Attendees is important to us, please be advised:

- All Exhibitors MUST be set up in full 10 AM on Friday, MARCH 14 in time for the Milford Fire Department Inspection. This inspection is required prior to the show opening. Any exhibitor not set up by 11 am for the inspection will not be allowed to set up after the inspection and will not receive a refund of fees paid.
- Should you need assistance during the show hours please see Show Manager, Jeremy Sprince or President Joe Diprima or visit the Show Information Booth near the front of the building.
- If at any time something at the Venue needs attention, please contact Show Manager or advise a cashier.
- **THE SHOW WILL CLOSE AT 4 PM ON SUNDAY, MARCH 16. DISMANTLING OF EXHIBITOR DISPLAYS IN ANY MANNER PRIOR TO THE SHOW OFFICIALLY CLOSING ON ANY DAY IS STRICTLY PROHIBITED. VIOLATORS MAY LOSE THE PRIVILEGE OF EXHIBITING IN FUTURE NEW HAMPSHIRE CAMPING & RECREATIONAL VEHICLE SHOWS.**

EXHIBITORS SERVING FOOD SAMPLES

Any exhibitors serving food must be sure to make arrangements with Jeremy Sprince, Show Manager, prior to your arrival at the show. Open flames are not permitted, accessibility to water sources may not be possible and for your best experience at the show should be addressed in advance. A food service license is obtained by show management from the City of Milford and to be included in our temporary food service license you must contact Show Manager by March 10, 2025. Special electrical needs must be arranged in advance.

MOVE IN & SET UP SCHEDULE

BULK EXHIBITOR ADVANCE PARKING/STAGING:

There is availability for staging units around the Venue and off-site lot starting on Monday, March 10. All use of this lot must be arranged in advance with Jeremy Sprince, Show Manager. Contact him directly to schedule.

Email: nhcampingshow@gmail.com

BULK SPACE:

Bulk spaces ONLY may move-in at the Hampshire Dome starting on Wednesday, March 12. Each dealership will receive a schedule directly from the Show Manager.

BOOTHS 10x10, 10x20:

March 13 (Thursday) 10:00am - 6:00pm

March 14 (Friday) 8:00am - 10:00am

Booth exhibitors with large items i.e.: vehicle/trailer as part of their display must arrange with the Show Manager in advance for move in prior to Thursday, March 13.

****ALL Exhibitor must be set up by 10:00am on Friday, March 14 for Fire Department inspection. If you are not set up by 10:00 am you will not be allowed to once the inspection has begun.**

Show opens to the public promptly at 1 PM on Friday, March 14.

Saturday and Sunday doors open to exhibitors 1 hour before show.

Venue will CLOSE each evening 30 minutes after show closes.

PARKING DURING SET UP:

- Wednesday (bulk spaces with appointments only)
- Thursday (bulk & booth) may load and un-load at the Hampshire Dome lot.
- Friday until 10am you may load and un-load at the Hampshire Dome lot. Exhibitors are directed to park in the designated area behind the Hampshire Dome.

DIRECTIONS TO THE HAMPSHIRE DOME

Venue Physical Location: The Hampshire Dome, 34 Emerson Road, Milford, NH 03055

Exhibitor parking: Parking for exhibitors will be in a designed lot behind the Hampshire Dome while the show is open. A shuttle will be available to transport exhibitors to and from the lot if needed.

FREE PARKING AND SHUTTLE

Attendees

CIRTRONICS CORPORATION, 528 Rte. 13 South, Milford, NH 03055

There are a number of parking spaces available around the Hampshire Dome that will be utilized for attendees. An offsite lot will be also be used during the 3 days of the show to accommodate overflow parking.

From the Hampshire Dome:

Head west on Emerson Rd. Go for 0.7 mi.

Turn left onto South St (RT-13). Go for 0.4 mi.

Cirtronics - 528 South St, Milford, NH 03055

Shuttles will run to and from the Hampshire Dome thirty minutes prior and thirty minutes after the show closes.

SOCIAL MEDIA

[New Hampshire Camping & Recreational Vehicle Show](#) is on Facebook. Please share and visit the page for updates leading up to and during the show.

Share your photos and post information with #NHCampingandRVshow

RV Dealers please be sure to share the inventory you are bringing to the show with us. Send photos and model information to nhcampingshow@gmail.com

AREA HOTEL INFORMATION

There are no “host” hotels for the 2025 New Hampshire Camping & Recreational Vehicle Show this year. There are a number of lodging options within a 10–15-mile radius of the venue with reasonable pricing. Below is a link to a few of those options.

[LODGING](#)

THANK YOU

Thank you for choosing to be part of the 2025 New Hampshire Camping & Recreational Vehicle Show.

RESERVE FOR 2026 New Hampshire Camping & Recreational Vehicle Show

If you are interested in space for the 2026 New Hampshire Camping & Recreational Vehicle show please email nhcampingshow@gmail.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

Date

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER YOUR AGENCY NAME AND ADDRESS	CONTACT NAME: Contact	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Insurance Company - A Rated or Better	
INSURED YOUR NAME AND ADDRESS	INSURER B: Insurance Company - A Rated or Better	
	INSURER C: Insurance Company - A Rated or Better	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL232622378

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	x	x	Policy Number	Policy	Term	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Property Damage Legal \$ 300,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			Policy Number	Policy	Term	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							Uninsured motorist \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			Policy Number	Policy	Term	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB						EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED RETENTION \$						\$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A		Policy Number	Policy	Term	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The New Hampshire Camping & Recreational Vehicle Show and the New Hampshire Campground Owners' Association, its officers, agents, and employees and the Hampshire Hills Racquet & Health Club, Inc., Danielson Realty Trust, and Eastern Olympic Sports, LLC doing business as the Hampshire Dome are an additional insureds. Coverage shall be provided by the exhibitor for the period covering move in/out dates, and dates show is open to the public: March 12, 2025 to March 17, 2025

CERTIFICATE HOLDER

CANCELLATION

New Hampshire Campground Owners' Association
P.O. Box 1074
1545 Dover Road
Epsom, NH 03234

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Signed By Licensed Producer in the State of NH

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